



BUILDING CONSENT/PIM APPLICATION FORM

Section 33 and/or 45, Building Act 2004

Ref: T-Form 2
Version: 8
Issued: 1 st March 2012
Rangitikei District Council 46 High Street Private Bag 1102 Marton 4741 Phone: (0800) 422 522



PLEASE READ

- Upon lodging application with Council, a DEPOSIT and/or BOND is required
- Full cost of Building Consent (BC) will be provided once application is Issued, Cancelled and/or Refused
- The BC application will NOT BE ACCEPTED unless 2 sets of plans, specifications, calculations etc are ATTACHED
- Under the Privacy Act 1993, you have the right to see and correct any personal information the Council holds about you
- *The Building Act allows some building work to be exempt as of right (specified in Schedule 1 (a) to (j)), and no consent is needed for that
- *The Building Act allows Council to exempt other building work using its discretion under Schedule 1(k). If the building work meets exemption (k) please complete the Exempt Building Work application form

OFFICE USE ONLY

Valuation Number:	
BC Reference Number:	
Date Application Received:	

SECTION 1

APPLICATION TYPE

I request the Council to issue a:	<input type="checkbox"/> Property Information Memorandum; and/or <input type="checkbox"/> Building Consent
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SECTION 2

BUILDING

Street address of building: <i>(for structures that do not have a street address, state the nearest street intersection and the distance/direction from that intersection)</i>			
Legal description of land where building is located: <i>(state legal description as at the date of application and, if subdivision is proposed include details of relevant lot numbers and subdivision consent)</i>			
LOT:		DP:	
SEC No:		BLK No:	
VAL No:		BLK Name:	
Building name: <i>(if applicable)</i>			
Location of building within site/block:			
Number of levels:			
Level/Unit number:			
Area: <i>(Floor area of building work)</i>			
Currently lawfully established use:			
Year first constructed: <i>(approximate date is acceptable)</i>			
Is the building listed as an Historic Site/Building in the District Plan:		<input type="checkbox"/>	<input type="checkbox"/> Yes
		<input type="checkbox"/>	<input type="checkbox"/> No

SECTION 3

OWNER			
Name of owner(s): (eg Mr, Mrs, Miss, Ms)			
Contact person(s):			
Mailing address:			
	Postcode:		
Street address/Registered office:			
	Postcode:		
Owner(s) contact details:			
Landline:		Mobile:	
Daytime:		After hours:	
Fax:		Website:	
Email:			
Evidence of Ownership: (Please attach one of the following, as appropriate to the circumstances, showing full name of legal owner(s) of the building/land)			
Certificate of title	<input type="checkbox"/>	Agreement for sale and purchase	<input type="checkbox"/>
Lease	<input type="checkbox"/>	Other document (rates demand etc)	<input type="checkbox"/>

SECTION 4

AGENT			
(Only required if application is made on behalf of the owner)			
Name of Agent(s): (eg Mr, Mrs, Miss, Ms)			
Contact person(s):			
Mailing address:			
	Postcode:		
Street address/Registered office:			
	Postcode:		
Agent(s) contact details:			
Landline:		Mobile:	
Daytime:		After hours:	
Fax:		Website:	
Email:			
Relationship to Owner: (State details and provide written authorisation from the owner(s) to make the application on the owner(s) behalf)			
First Point of Contact for Communication with the Council/Building Control Authority:			
Agent:	<input type="checkbox"/>	Owner:	<input type="checkbox"/>
Preferred correspondence:			
Fax:	<input type="checkbox"/>	Email	<input type="checkbox"/>
		Post:	<input type="checkbox"/>

SECTION 5

PROJECT

Description of the building work: *(Please provide sufficient description of building work to enable scope of work to be fully understood)*

Intended life of the building if less than 50 years:

Estimated value of building work on which the building levy will be calculated: *(Include the goods and services tax):*

\$

Will the building work result in a change of use of the building? *(If Yes please provide details of the new use below)*

No: **Yes:**

List Building Consent(s) previously issued for this project: *(If applicable)*

SECTION 6

PROJECT INFORMATION MEMORANDUM

The following matters are involved in the Project:

Subdivision (dividing of land and/or building)	<input type="checkbox"/>	Alterations to land contours and earthworks	<input type="checkbox"/>
New or altered connections to public utilities	<input type="checkbox"/>	New or altered access for vehicles	<input type="checkbox"/>
New or altered locations and/or external dimensions of buildings	<input type="checkbox"/>	Building work over, or adjacent to, any road or public place	<input type="checkbox"/>
Disposal of storm water and waste water	<input type="checkbox"/>	Building work over existing drains or sewers or in close proximity to wells or water mains	<input type="checkbox"/>

Other matters known to the applicant that may require authorisation(s) from Council: *(Please specify below)*

SECTION 7

BUILDING PRACTITIONER

Builder:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			
Designer:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			

BUILDING PRACTITIONER continued

Brick and Block Layers:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			
External Plasterers:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			
Foundations:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			
Carpenters Business:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
LBP number:		Licensing Class:	
Email:			
Other Business:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
Email:			
Other Business:			
Address:			
Daytime phone:		Mobile:	
Fax:		Registration/Qualification:	
Email:			

SECTION 8

ATTACHMENTS

The following plans and specifications are attached to this application:

Property Information Memorandum (PIM):	<input type="checkbox"/>	Producer Statement:	<input type="checkbox"/>	Evidence of Ownership:	<input type="checkbox"/>
Development Contribution Notice:	<input type="checkbox"/>	Fire Design Analysis:	<input type="checkbox"/>	Certificate attached to PIM:	<input type="checkbox"/>
Plans and specifications x 2 copies: (please list)	<input type="checkbox"/>				
Other: (please list)	<input type="checkbox"/>				

SECTION 9

DECLARATION

(I request that you issue a BC and/or PIM for the building work described in this application)

Name:			
Signature:		Date:	
Owner(s) signature:	<input type="checkbox"/>	Agent(s) signature on behalf of and with the authority of the owner	<input type="checkbox"/>

SECTION 10

BUILDING CONSENT APPLICATION DEPOSIT

(Set by the Council in accordance to Section 219 of The Building Act 2004 and Section 150 of the Local Government Act 2002)

CLASSIFICATION (Deposit and Bond(s) are payable when lodging application)		BC FEE\$	PIM FEE \$
DOMESTIC/RESIDENTIAL PROJECTS			
Swimming pools and fencing		405.00	40.00
New Dwellings and Additions/Alterations		810.00	145.00
Code Compliance Bond (potentially refundable)		510.00	
Kerb and Footpath Bond (potentially refundable)		610.00	
AGRICULTURAL/RURAL BUILDINGS			
(*Building work may be exempt under Schedule 1)	Pole sheds less than 75m ² and no higher than 3.8m average	*610.00	40.00
	Pole sheds over 75m ² or higher than 3.8m average	610.00	40.00
	Wool sheds, dairy sheds, silos	610.00	85.00
COMMERCIAL, GOVERNMENT, EDUCATION BUILDING WORK			
(Based on Project Value of Building Work)	\$0 to \$10,000	510.00	60.00
	\$10,0001 to \$100,000	1,012.00	80.00
	\$100,001 to \$250,000	2,024.00	105.00
Code Compliance Bond (potentially refundable)		10% of Consent Fee	
Kerb and Footpath Bond (potentially refundable)		2,530.00	
FIXED FEES			
(If installation includes wetback, add \$50.00 to fee)	Fire: Freestanding	255.00	15.00
	Fire: Inbuilt	355.00	15.00
Residential Demolition		355.00	30.00
(*Building work may be exempt under Schedule 1)	Conservatory placed on existing deck	*590.00	40.00
	Garage, Carport, Pergola, Garden Shed, Unplumbed sleep-out	*610.00	40.00
	Temporary/Freestanding signs	*405.00	
Grease trap installation		335.00	
Remove an interior wall		355.00	
Install external window/door		355.00	60.00
Install storm water drain and/or WC/Shower		335.00	40.00
Install hot water cylinder		172.00	
Install on-site effluent disposal system and field		395.00	40.00
New Compliance Schedule		106.00	
Amendment to Compliance Schedule		63.00	
Inspections (BWOFF, Swimming pool, Building Consent, General Compliance)		172.00	
Certificate of Acceptance (for un-consented work)		255.00	(plus staff time)
Certificate of Public Use		101.00	(plus staff time)
Extension to Building Consent timeframes (maximum 12 months)		101.00	
Application for waiver or modification		101.00	(plus staff time)
Consent endorsements (Sections 37, 72, 75 and any other relevant sections required)		255.00	

SECTION 11

BUILDING CODE COMPLIANCE

CLAUSE <i>(Identify which clauses will be involved in the building work)</i>		MEANS OF COMPLIANCE <i>(Refer to relevant compliance document(s) or detail of alternative solution in the plans and specifications)</i>			
Please tick appropriate box(es)					
<input type="checkbox"/>	B1 – Structure	<input type="checkbox"/> B1/AS2/AS1	<input type="checkbox"/> NZS3604/1999 <input type="checkbox"/> NZS3604/2011	<input type="checkbox"/> NZS4229	<input type="checkbox"/> NZS4203
<input type="checkbox"/>	B2 - Durability	<input type="checkbox"/> B2/AS1	<input type="checkbox"/> NZS3604/1999 <input type="checkbox"/> NZS3604/2011	<input type="checkbox"/> NZS3602	<input type="checkbox"/> NZS3101
<input type="checkbox"/>	C1 to C4 – Fire	<input type="checkbox"/> C1/AS1			
<input type="checkbox"/>	D1 – Access routes				
<input type="checkbox"/>	D2 – Mechanical installations for access	<input type="checkbox"/> D2/AS1	<input type="checkbox"/> NZS4332	<input type="checkbox"/> EN81	<input type="checkbox"/> EN115
<input type="checkbox"/>	E1 – Surface water	<input type="checkbox"/> E1/AS1	<input type="checkbox"/> AS/NZ3500.3		
<input type="checkbox"/>	E2 – External moisture	<input type="checkbox"/> E2/AS1	<input type="checkbox"/> Specified Design and Testing		
<input type="checkbox"/>	E3 – Internal moisture	<input type="checkbox"/> E3/AS1			
<input type="checkbox"/>	F1 – Hazardous agents on site	<input type="checkbox"/> F1/AS1			
<input type="checkbox"/>	F2 – Hazardous building materials	<input type="checkbox"/> F2/AS1	<input type="checkbox"/> NZS4223		
<input type="checkbox"/>	F3 – Hazardous substance etc	<input type="checkbox"/> F3/AS1			
<input type="checkbox"/>	F4 – Safety from falling	<input type="checkbox"/> F4/AS1	<input type="checkbox"/> FSP ACT		
<input type="checkbox"/>	F5 – Construction and demolition hazards	<input type="checkbox"/> F5/AS1			
<input type="checkbox"/>	F6 – Lighting for emergency	<input type="checkbox"/> F6/AS1			
<input type="checkbox"/>	F7 – Warning systems	<input type="checkbox"/> F7/AS1	<input type="checkbox"/> AS/NZS1668	<input type="checkbox"/> NZS4512	<input type="checkbox"/> NZS4515
<input type="checkbox"/>	F8 – Signs	<input type="checkbox"/> F8/AS1			
<input type="checkbox"/>	G1 – Personal hygiene	<input type="checkbox"/> G1/AS1			
<input type="checkbox"/>	G2 – Laundering	<input type="checkbox"/> G2/AS1			
<input type="checkbox"/>	G3 – Food preparation etc	<input type="checkbox"/> G3/AS1			
<input type="checkbox"/>	G4 – Ventilation	<input type="checkbox"/> G4/AS1	<input type="checkbox"/> AS1668.2		
<input type="checkbox"/>	G5 – Interior environment	<input type="checkbox"/> G5/AS1			
<input type="checkbox"/>	G6 – Airborne and impact sound	<input type="checkbox"/> G6/AS1			
<input type="checkbox"/>	G7 – Natural light	<input type="checkbox"/> G7/AS1			
<input type="checkbox"/>	G8 – Artificial light	<input type="checkbox"/> G8/AS1	<input type="checkbox"/> NZS6703		
<input type="checkbox"/>	G9 – Electricity	<input type="checkbox"/> G9/AS1			
<input type="checkbox"/>	G10 – Piped services	<input type="checkbox"/> G10/AS1	<input type="checkbox"/> NZS5261		
<input type="checkbox"/>	G11 – Gas as an energy source	<input type="checkbox"/> G11/AS1			
<input type="checkbox"/>	G12 – Water supplies	<input type="checkbox"/> G12/AS1	<input type="checkbox"/> AS/NZS3500.1	<input type="checkbox"/> AS/NZS3500.4	
<input type="checkbox"/>	G13 – Foul water	<input type="checkbox"/> G13/AS1	<input type="checkbox"/> AS/NZS3500.2	<input type="checkbox"/> BS5572	
<input type="checkbox"/>	G14 – Industrial liquid waste	<input type="checkbox"/> G14/AS1			
<input type="checkbox"/>	G15 – Solid waste	<input type="checkbox"/> G15/AS1			
<input type="checkbox"/>	H1 – Energy	<input type="checkbox"/> H1/AS1	NZS4214	<input type="checkbox"/> ALF Design Manual	
		<input type="checkbox"/> NZS4218	NZS4243		
OTHER (Please provide details below)					
WAIVER and/or MODIFICATION REQUIRED (State nature of waiver and/or modification of building code required)					

SECTION 12

COMPLIANCE SCHEDULE continued

(Ignore this section if this is an application for a Property Information Memorandum only)


Please tick the relevant box(es) to show which systems are included, or to be included in the building project

SPECIFIED(SS) and NON SPECIFIED SYSTEMS (NS)		EXISTING	NEW or MODIFIED	REMOVED
THERE ARE NO SPECIFIED SYSTEMS IN THE BUILDING		<input type="checkbox"/>		
SS01	Automatic systems for fire suppression (eg sprinkler system)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS02	Automatic or manual emergency warning systems for fire or other dangers (other than a warning system for fire that is entirely within a household unit and serves only that unit)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS03	Electromagnetic or automatic doors or windows (eg ones that close on fire alarm activation)			
	03.1 Automatic doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	03.2 Access controlled doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	03.3 Interface fire or smoke doors or windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS04	Emergency lighting systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS05	Escape route pressurisation systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS06	Rise mains for fire services use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS07	Automatic back-flow prevention device connected to potable water supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS08	Lifts, escalators or travelators or other systems for moving people or goods within buildings			
	08.1 Passenger – carrying lifts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	08.2 Service lifts including dumb waiters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	08.3 Escalators and moving walks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS09	Mechanical ventilation or air conditioning systems			
	09.1 Cooling tower as part of an air conditioning system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	09.2 Cooling tower as part of a processing plant (not a Specified System)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS10	Building maintenance units for providing access to the exterior and interior walls of buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS11	Laboratory fume cupboards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS12	Audio loops or other assistive listening systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS13	Smoke control systems			
	13.1 Mechanical smoke control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13.2 Natural smoke control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	13.3 Smoke curtains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS14	Emergency power systems			
	14.1 Emergency power systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	14.2 Signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SS15	Emergency power systems for, or signs relating to, a system or feature specified in any of the clauses 1 to 13			
	15.1 Systems for communicating spoken information intended to facilitate evacuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15.2 Final exits (as defined by A2 of the Building Code); and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15.3 Fire separations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15.4 Signs for communicating information intended to facilitate evacuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15.5 Smoke separations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GUIDELINE

1	Application type	YES	NO
	<ul style="list-style-type: none"> Indicate by ticking appropriate box(es) whether this application is for a PIM only, BC only or for both 	<input type="checkbox"/>	<input type="checkbox"/>
2	Building	YES	NO
	<ul style="list-style-type: none"> Street address of building include the “legal” street number , street name, suburb, town and postcode Legal description can be obtained from the Certificate of Title and/or rates demands Location of building If there is more than one building on the property indicate which building the application relates to Number of Levels Total number of levels within the building Level/Unit Number The level on which the work is planned. The unit where the work is planned. (This will be shown on the unit title plan.) Area The floor area of the work planned Current Lawfully Established Use This relates to the activities that take place in all or part of the building 	<input type="checkbox"/>	<input type="checkbox"/>
3	Owner	YES	NO
	<ul style="list-style-type: none"> Name of Owner The person, people, company or organisation shown as the owner on the Certificate of Title or another person, company or organisation who is entitled to charge rent for the property Contact Person Only complete this section if the owner is a company or organisation and where you need to nominate a contact person Evidence of Ownership The most common evidence of ownership is a Certificate of Title. This can be obtained from Land Information New Zealand (LINZ) (0800) 665 463. The Certificate of Title must be less than three months old. Other Documents A printout of a current Rates Demand is also acceptable 	<input type="checkbox"/>	<input type="checkbox"/>
4	Agent	YES	NO
	<ul style="list-style-type: none"> Relationship to Owner Someone who has been engaged by the owner, ie Builder, Architect, Designer, Plumber, etc First Point of Contact Identify who you would like the Council to liaise with in regards to application 	<input type="checkbox"/>	<input type="checkbox"/>
5	Project	YES	NO
	<ul style="list-style-type: none"> Description of Building Work Clearly describe the work planned. The more details you provide the better, ie Installation of a new Inbuilt Fire model Wee Ped with Wetback. Wetback open vented, temper valve, area of freezing insulation of vent and cold water expansion valve system to be installed Intended life of Building if less than 50 Years The life of a building is usually indefinite (not less than 50 years). If you intend to remove the building work before that time, then state the life of the building work. Will the Building Work Result in a Change of Use of the Building If the use of all or part of the building will change then a “Change of Use” will occur. You will need to provide details of the new use of the building or parts of the building. The change of use provisions also relate to the establishment of a household unit where one did not exist before. List of Building Consent(s) previously Issued Applies to projects that are being carried out in stages. You must give details of Building Consents previously issued – consent numbers, year of issue and current status Estimated Value of Building Work The estimate must include the value of – materials, including the value of salvaged materials, fees charged for design, builders, plumbers and other contractor charges at normal commercial rates, owner’s own labour at normal commercial rates, project manager’s charges and GST 	<input type="checkbox"/>	<input type="checkbox"/>

GUIDELINE (Continued)			
6	Property Information Memorandum	YES	NO
•	PIM Application Only complete this section if you are applying for a PIM only	<input type="checkbox"/>	<input type="checkbox"/>
7	Attachments	YES	NO
•	Plans and Specifications attached Please indicate and check that all required documentation and two copies are attached to application	<input type="checkbox"/>	<input type="checkbox"/>
8	Declaration	YES	NO
•	Signature The Council is unable to accept the application if the application form is not signed and dated. Please ensure this is completed	<input type="checkbox"/>	<input type="checkbox"/>
9	Building Consent Application Deposit	YES	NO
•	Deposit Only Application will not be accepted if deposit is not attached. The final cost will be advised once application is issued.	<input type="checkbox"/>	<input type="checkbox"/>
10	Building Practitioner	YES	NO
•	Building Practitioner Nominated contractors who will complete the building work and/or Plans and Specifications	<input type="checkbox"/>	<input type="checkbox"/>
•	LBP Number The designers LBP number is required upon lodging application. Is the designers LBP number attached	<input type="checkbox"/>	<input type="checkbox"/>
11	Building Code Compliance	YES	NO
•	Means of Compliance Requires you to state how you will comply with the requirements of each of the clauses of the Building Code that relates to your project. For complex projects, we recommend you seek professional advice when completing this section as it requires a sound knowledge of the building code. For simple residential buildings and installation of fires, we have prepared some guidance notes that are attached (Section 14)	<input type="checkbox"/>	<input type="checkbox"/>
•	Waiver and/or Modification Please identify what parts of the code you wish to waive or modify and provide detailed information with application	<input type="checkbox"/>	<input type="checkbox"/>
12	Compliance Schedule	YES	NO
•	<p>Compliance Schedule A Compliance Schedule is required for buildings that have systems or features that need regular maintenance and checking to ensure the health and safety of the building users is protected.</p> <p>These systems and features are listed in a Compliance Schedule for the building and the building owner must issue a Building Warrant of Fitness confirming that the systems have been checked and are operating correctly.</p> <p>You must complete this section if the building has any systems or features that require a Compliance Schedule.</p> <p>A single residential building does not require a compliance schedule unless a cable car is attached.</p> <p>If you are applying for a PIM only, you are not required to complete this section.</p>	<input type="checkbox"/>	<input type="checkbox"/>



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- The BC application will NOT BE ACCEPTED unless 2 sets of plans, specifications, calculations, etc are ATTACHED
- Under the Privacy Act 1993, you have the right to see and correct any personal information the Council holds about you
- The Building Act allows some building work to be exempt as of right (specified in Schedule 1 (a) to (j)), and no consent is needed for that
- The Building Act allows Council to exempt other building work using its discretion under Schedule 1(k). If the building work meets exemption (k) please complete the Exempt Building Work application form.

MEANS OF COMPLIANCE GUIDELINE

1 Installation of a Free Standing and/or Inbuilt Fire

- **B1 Structure** B1/AS1 With alterations to framing for the flue penetrations complying with NZS3604
- **B2 Durability** B2/AS1 Important where second-hand fires or flues are to be reused
- **C1 Outbreak of Fire** Manufacturers usually test their appliances to NZS2918
- **E2 External Moisture** E2/AS1 for the flashing of the flue and penetration
- **F7 Warning Systems** Installation of smoke alarms

2 Construction of a Deck over 1 metre high with Access Stairs

- **B1 Structure** B1/AS1 construction and framing generally complies with NZS3604 or where the deck is over 3m high, specifically engineer designed using NZS4203. B1/AS2 for timber barriers. Other barriers require specific engineering design to NZS4203
- **B2 Durability** B2/AS1 with timber members treated in accordance with NZS3602 and fixings to NZS3604
- **D1 Access Routes** D1/AS1 for stair dimensions, slip resistance and handrails
- **E2 External Moisture** E2/AS1 particularly detailing the junction between deck and house
- **F4 Safety from Falling** F4/AS1 as an area frequented by children under 4 years

3 Construction of a Garage or other Non Habitable Accessory Building

- **B1 Structure** B1/AS1 with timber construction to NZS3604 masonry construction to NZS4229 or specific design to NZS4203. Proprietary garages are specifically designed.
- **B2 Durability** B2/AS1 with timber treated to NZS3602 and fixings to NZS3604. Cladding used as bracing in proprietary garages is required to be durable for the life of the building.
- **E1 Surface Water** E1/AS1 for storm water drainage, using E1/VM1 where discharge to a soak pit is proposed. Show drainage from paved driveways
- **E2 External Moisture** E2/AS1 for ground clearances and sizing of downpipes

4 Construction of a New House

- **B1 Structure** B1/AS1 With timber construction to NZS3604, masonry construction to NZS4229 or specific design, including steel stud and composite panels, to NZS4203
- **B2 Durability** B2/AS1 with timber treated to NZS3602, fixings to NZS3604 and flashings/claddings to E2/AS1
- **D1 Access Routes** D1/AS1 for stair dimensions, slip resistance and handrails. All external stairs to meet the provisions of "Main/Common Stairway"
- **E1 Surface Water** E1/AS1 for storm water drainage
- **E2 External Moisture** E2/AS1 for risk assessment, cladding materials and details, and sizing gutters and downpipes
- **E3 Internal Moisture** E3/AS1 for wet area finishes and ventilation to prevent fungal growth
- **F4 Safety from Falling** F4/AS1 for balustrades to any sudden changes level (eg decks, stairwell voids etc) appropriate for children under 4 years
- **F7 Warning Systems** AS1 Smoke alarms
- **G1 Personal Hygiene** G1/AS1 sanitary facilities to be provided
- **G2 Laundering** G2/AS1 for household units for more than 2 people
- **G3 Food Preparation** G3/AS1
- **G4 Ventilation** G4/AS1 covers natural ventilation (through opening windows) or mechanical ventilation
- **G7 Natural Light** G7/AS1 provides for natural light and visual awareness of the outside to all habitable spaces
- **G9 Electricity** G9/AS1 for electrical installations by registered electricians. Energy work certificates are required at completion
- **G11 Gas as an Energy Source** G10/AS1 Energy work certificates are required at completion
- **G12 Water Supplies** G12/AS1 or AS/NZS3500
- **G13 Foul Water** AS/NZS3500, or G13/AS1 for sanitary plumbing and G13/AS2 for foul water (sewer) drainage
- **H1 Energy Efficiency** H1/AS1 via NZS4218 for insulation

OFFICE USE ONLY**(To be completed by Rangitikei District Council ONLY)**

WOOD BURNERS

1	Are manufacturer specifications for wood burner/cooker provided	Yes	No	NA
2	Is a floor plan provided, showing the location of wood burner and smoke alarms	Yes	No	NA
3	Are the hearth, flue, flashing dimensions and specifications/plans provided	Yes	No	NA
4	If wetback to be connected, have the specifications been provided	Yes	No	NA

RESIDENTIAL CONSTRUCTION				
5	Quality of plans acceptable (<i>Graph paper, pencil and single line drawings not acceptable</i>)	Yes	No	NA
6	Specifications relevant and comprehensive	Yes	No	NA
6.1	Are all trade sections nominated	Yes	No	NA
6.2	Are materials scheduled (timber schedule to include grade, treatment, size and spacing)	Yes	No	NA
6.3	Is a lintel schedule provided	Yes	No	NA
6.4	Is a door and glazing schedule provided	Yes	No	NA
6.5	Are standards nominated (eg NZS 3602,3603, 3604, 3605, 3631)	Yes	No	NA
7	Site plan – contours, datum, floor levels nominated, with measurements to boundaries	Yes	No	NA
8	Dimensioned floor plans provided for each level showing existing and proposed	Yes	No	NA
9	All rooms clearly identified	Yes	No	NA
10	Relevant elevations shown and complete with window ventilation and cladding detail	Yes	No	NA
11	2 cross sections been provided (one for garages and outbuildings)	Yes	No	NA
12	Plumbing/drainage/storm water layout provided	Yes	No	NA
13	Have effluent disposal system details and plans been provided (from approved effluent designer)	Yes	No	NA
14	Footing/foundation details provided	Yes	No	NA
15	Slab layout/foundation details provided	Yes	No	NA
16	Pile plan and subfloor framing layout provided	Yes	No	NA
17	Roof framing and bracing layouts provided	Yes	No	NA
18	Bracing schedule provided	Yes	No	NA
19	Roof truss layout provided and accompanied by design certificate	Yes	No	NA
19.1	Truss/purlin fixing requirements and location nominated	Yes	No	NA
20	Electrical plan provided (not mandatory)	Yes	No	NA
21	Weather tightness matrix provided	Yes	No	NA
22	Exterior cladding and flashing details provided and relevant	Yes	No	NA
23	Smoke detectors shown on plans	Yes	No	NA
24	Specific engineering design calculations and details provided	Yes	No	NA
COMMERCIAL CONSTRUCTION				
25	Fire safety analysis provided	Yes	No	NA
26	Compliance with access and facilities for people with disabilities provisions	Yes	No	NA
27	Certificate of Public Use required	Yes	No	NA
VEHICLE CROSSINGS				
28	Existing vehicle crossing details provided	Yes	No	NA
29	New crossing	Yes	No	NA
29.1	Distances to boundaries and width of the crossing provided	Yes	No	NA
DECLARATION				
30	Are all sections of the application form completed	Yes	No	NA
31	Specified Systems correctly identified in Section 12	Yes	No	NA
32	2 copies of plans and specifications and all associated documentation been provided	Yes	No	NA
33	Is the building listed on an historic site in the District Plan	Yes	No	NA
33	Vetting completed and application accepted	Yes	No	NA
34	Reason for decision – correct information provided	Yes	No	NA
35	Vetting completed and application incomplete	Yes	No	NA
36	Reason for decision – noted below:	Yes	No	NA
37	Application sent back to Agent/Owner	Dated:		Yes No NA
Name of Vetting Officer :				
Signature:		Date:		