

1 Welcome

Mr Crawford welcomed everyone to the meeting

2 Apologies

Resolved minute number **11/HRWS/007** **File Ref**

That the apologies of M Dawson, B Journeaux and A van Bussel be received.

S Weston / P Peterson Carried

3 Notification of late items

None.

4 Confirmation of minutes

Resolved minute number **11/HRWS/008** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 7 February 2011 be taken as read and verified as an accurate and correct record of the meeting.

Cr McManaway / B Hughes Carried

5 Matters arising

Several members of the committee had visited the RDC offices earlier in the day to hold discussions with the Financial Services staff regarding the reports that are received by the committee. Committee members will now receive a monthly email with a printout of the month's financial activity for HRWS. A new 3 monthly report will be in the agenda. The old financial report was one that was specially created for the meeting, therefore requiring considerable staff time to produce. The new report will use the account codes that RDC uses and will be a computer generated printout.

6 Chair's report

Bob Crawford and Colin Anderson will be meeting with Phil Murray from Massey University on Thursday to look at alternative power supplies for the scheme. From this meeting a decision will be made as to how to proceed as the project could vary from a student project through to a consultancy project and the costs will vary dependent on the approach taken.

Resolved minute number **11/HRWS/ 009** **File Ref**

That the Chair's report to the Hunterville Rural Water Supply Sub-Committee's meeting of 2 May 2011 be received.

B Crawford / S Weston Carried

7 Correspondence

None.

8 Financial report

Colin Anderson tabled a further financial report with some additional information on it. The committee asked for some changes to the names of the internal accounts so that they could better relate them to the parts of the water scheme operation and capital works.

The outstanding debts have dropped and the Council staff are working on writing to the last people. If payment is not received, the water supply will be cut to these properties.

There is some issue with the Tairi School account as the school has closed and there is some confusion as to who should now be paying for the water.

The committee discussed the current insurance scheme (the LAPP scheme) and the large excess that is in place. It is presently unclear if this insurance scheme will continue after the Christchurch earthquakes as there is no longer any money in the scheme. The committee considered looking at their own insurance cover.

The committee will move to meeting on the 2nd Monday of the month as this will mean that the financial report will be more up to date.

Resolved minute number **11/HRWS/010** **File Ref**

That the Hunterville Rural Water Supply Financial Statement 1 June 2010 to 31 March 2011 be received.

J McManaway / S Weston Carried

9 Hunterville Rural Water Supply – Operations Report

Colin Anderson spoke to his report. He provided a plan and estimate for the replacement of a length of the Otairi pipeline. The cost is expected to be \$28,7000. The committee decided not to proceed with replacement at this point as the repairs needed to date do not warrant the cost of replacement. If the repairs were continual and expensive, then this would be reconsidered.

The committee will need to consider budgets at present and this will be a new line in all future agenda documents. Colin raised the need to consider proactive replacement of some older parts of the lines especially as the cost of materials is increasing each month.

The committee decided to leave the water charges at the present rate.

The liner in the main timber tank needs replacing. This will cost \$9,800 and the water will be shut down for 8 hours to allow draining of the tank and the liner replacement. All scheme members will be notified in the next billing round that this is to happen and that a notice will be in the local papers with the exact date of the repairs when this has been set. Repairs will need to be done before mid July.

Resolved minute number **11/HRWS/011** **File Ref**

That the 'Hunterville Rural Water Supply – Operations report' dated 26 April 2011 be received.

P Peterson / Cr McManaway Carried

Resolved minute number **11/HRWX/012** **File Ref**

That the repairs to the liners of the timber tank are carried out as soon as possible.

S Weston / M Rowe Carried

10 General business

- The request for email addresses so that scheme members can be notified quickly of any shutdowns netted only 2 addresses.
- John McManaway asked if the new flow meters had been installed. This has been done and Alf Downs will be hooking them up.

11 Next meeting

8 August 2011

12 Meeting closed

8.48pm

Confirmed/Chair: _____

Date: _____